

OLYMPIC LUTHERHAVEN

NON-MEMBER CAMP RESERVATION APPLICATION AND REGISTRATION

REQUIRED RESERVATION DEPOSIT: \$200.00 (Non-refundable, Applies to Final Bill)

9375 NW Holly Road Bremerton, WA 98312-9533 olympiclutherhaven.org (360) 830-4445

INSTRUCTIONS
<ol style="list-style-type: none"> 1. <u>Lutherhaven does not allow alcohol or pets on the premises.</u> 2. <i>By submitting the application, you, representing the group, acknowledge that you reviewed, understand and accept all Lutherhaven's policies and procedures.</i> 3. <i>We require from you a copy of your insurance rider from your liability insurance showing coverage for Olympic Lutherhaven. It must arrive no later than seven (7) days before check-in.</i> 4. <i>Lutherhaven will not approve incomplete applications or applications without deposits. Make checks payable to "Olympic Lutherhaven."</i> 5. <i>Until we review and approve the application, it is not approved. The caretaker will notify you of your application's status.</i>

GROUP INFORMATION (Please print.)
Responsible Individual: _____
Group Name: _____
Mailing Address: _____
City, State , ZIP: _____
Phone: _____
E-mail: _____

GROUP FUNCTION (Must be Christian; check one.)	
<input type="checkbox"/> Congregation/Youth	<input type="checkbox"/> Wedding
<input type="checkbox"/> Congregation/Family	<input type="checkbox"/> Other Function
<input type="checkbox"/> Congregation/Adult	Describe: _____

CAMP USE DATES & TIMES
Arrival Date & Time: _____
Departure Date & Time: _____

CAMP USE RATES (Do not count children under 3 years old.)		
Facility Use	Day Use or Overnight	Day Use - All Water Activities
Base Fee	Up to 100 Persons per Day Up to 25 Persons: \$400 per Day	Groups must request and pay for Lutherhaven provided waterfront certified lifeguards. Contact caretaker for current rates.
Additional Per Person Per Day	\$16	
Enter Estimated Persons Per Day		

Check-in time is 10:00 am and check-out time is 12:00 noon. Facility Use Fees are charged on a full day basis, beginning on the day your camp checks in with the caretaker. Facility Use Fees are for full days only, no pro-rated days by the hour. There is no charge on the day of check-out, if check-out with the caretaker is completed and all camp belongings and personnel have vacated the premises by noon. Note that checkout with the caretaker may take up to two hours - please plan accordingly to avoid being charged a Facility Use Fee on your check out day.

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APPLICATION AGREEMENT

I am responsible for my group's and guests' actions. I read, understood and will comply with all Lutherhaven's rules and regulations. It is my responsibility to effectively communicate the rules and regulations to all my members and guests. Prior to check-in and prior to check-out, the caretaker and I, together, will do a complete inspection of the entire campus. Until the caretaker notifies me that Lutherhaven approved my application, it is not approved.

Group Representative Signature

Date

FOR INTERNAL USE ONLY

Staff Member Receiving Application

Date and Time

Staff Member Receiving Deposit

Check #, Date and Time

Staff Member Distributing Rules/Regulations to Applicant

Date and Time

Caretaker Approval Signature

Date and Time

Actual Person Days: _____

Total Facility Fees: _____

Lifeguard Fees _____

Damage & Loss Assessments (Description: _____): _____

Total Bill: _____

Less Received Deposit: _____

(Date Paid: _____ Check #: _____) TOTAL DUE: _____